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## Hourly Rates

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Staff Position	Hourly Rate (Up to)
Director	\$500.00
Client Service Executive / Specialist	\$295.00 - \$360.00
Client Service Advisor (Senior Accountant / Planner)	\$215.00
Client Service Advisor / Support (Accountant / Planner)	\$150.00
Client Service Support (Intermediate Accountant)	\$120.00
Client Service Support (Graduate Accountant / Secretarial / Bookkeeper)	\$50.00 - \$95.00

The staff member or members that will perform your work will be at a level appropriate to that of your work. (I.e. Director / Senior Advisor fees are only charged for high level & technical taxation matters or where requested by a client.)

These hourly rates are subject to annual reviews and the Advisor reserves the right to alter these rates at any time without prior notice.

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### File Maintenance and Disbursement Fees

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Administration, file maintenance and disbursement fees are calculated as 1.9% plus GST of the total invoice amount excluding GST.

The File Retrieval Fee is \$25 excluding GST.